

London Colney Primary and Nursery School

Prospectus

*London Colney School is a
good school where we all
work hard and learning
is fun!*





Education with

London Colney Nursery and Primary School



Sarah Joyce
Headteacher

Our staff and children love to come to school and learn together. Our ethos, values and innovative curriculum ensure that the children are at the heart of everything we do. We feel that London Colney is a very supportive, nurturing and inclusive school where children have a voice.

We provide a wonderful start to children's education through our Nursery facility. Further to this, we provide a seamless journey from Reception through to Year Six, on a large school ground which has fantastic practice and ethos. You can access more information about the school at www.londoncolney.herts.sch.uk
We look forward to your child joining us at London Colney!

The headteacher has placed teaching, learning and assessment at the centre of the school's work. As a result of effective support and training, teachers have high expectations and the quality of teaching, learning and assessment is now good. Teachers have good subject knowledge. In addition, they have an understanding of how to capture their pupils' interest and what makes them want to learn.

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Our values

Honesty

Respect

Success

Responsibility

Care

Perseverance

We work hard to ensure that we support our children to become independent, motivated and confident individuals. Our innovative curriculum has a wide range of enrichment activities and we are able to provide children with a well-rounded school experience that is exciting and fun.

Through our values we aim to instil a sense of responsibility and teach our pupils to respect both themselves and others. We celebrate children who are showing these values within school and teach them to develop an understanding of what they mean.

The school promotes six values: honesty, respect, success, responsibility, care and perseverance. Pupils are familiar with, and can talk about, these values. For example, they are encouraged to persevere and develop into resilient learners who are keen to improve their work. As one pupil said: “I keep trying and trying to get things right.”

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Early Years Foundation Stage

The Foundation Stage is inclusive of sessional Nursery and Reception. Every child deserves the best possible start in life and the support that enables them to fulfil their potential. Children develop quickly in the early years and together we aim to make the most of their abilities and talents as they grow up.

Children's needs are carefully and accurately assessed when they enter early years. Their progress is tracked and staff precisely identify children's individual learning needs so they receive the correct support. Consequently, the proportion of children who reach a good level of development has risen and is now just above the national average. Given the children's individual starting points, this represents good progress.

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Below are the four guiding principles that shape the practice in our Nursery and Reception classes:

- Every child is a unique child, who is constantly learning and can be resilient, capable, confident and self-assured.
- Children learn to be strong and independent through positive relationships.
- Children learn and develop well in enabling environments, in which their experiences respond to their individual needs and there is a strong partnership between practitioners and parents and/or carers.
- Children develop and learn in different ways and at different rates.

There are seven areas of learning and development in the early years.

Prime areas

Igniting children's curiosity and enthusiasm for learning, and for building their capacity to learn, form relationships and thrive through:

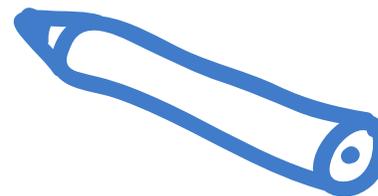
- Language and Communication.
- Physical Development.
- Personal, Social and Emotional Development.

Specific areas

Through which the three prime areas are strengthened and applied.

The specific areas are:

- Literacy.
- Mathematics.
- Understanding of The World.
- Expressive Arts and Design.





Assessment Tapestry

Tapestry is an Early Years Foundation Stage (EYFS) assessment tool used at London Colney. It is now used across many schools.

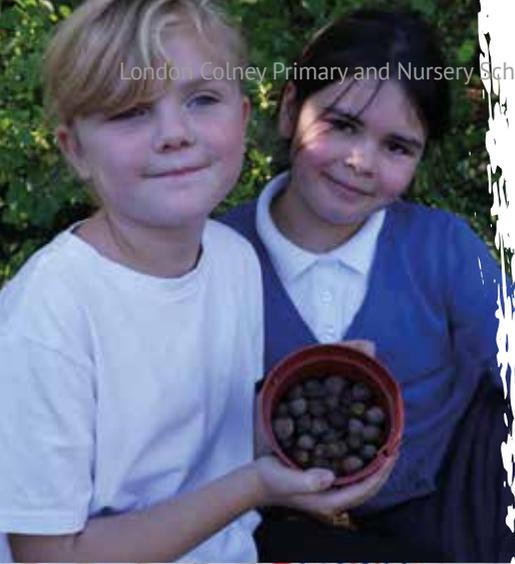
Tapestry allows educators to evidence, assess, track and log each pupil's progress and profile in accordance with the Department for Education's standard assessment criteria.

Evidence is collected via an iPod or iPad using the built-in camera and our purpose-built app to upload the evidence directly to pupils' online profiles. Parents and carers can also access their child's evidence online to follow their progress. When pupils reach the end of the EYFS, all parents receive a digital 'book' with a record of what their child has been learning throughout the year. This is emailed directly to parents.

You will receive a log-in from the school when your child enrolls and you can log into your account

Being able to simply log in and see what my child has learnt through the day has been an amazing insight into their education at London Colney. It gives me an opportunity to talk about that they have learnt at school each day when we are at home – I love it!

Parent



Key Stage 1 and 2



At London Colney we aim to provide an innovative curriculum to meet the needs of all our children. They have opportunities to experience all areas of the National Curriculum through creative cross curricular topic work known as 'The Learning Adventure'. This is underpinned by a set of principles for the way things are taught and learnt in the school. Through the Learning Adventure, children are encouraged to take responsibility for their own learning.

Teachers provide pupils with an increasing number of opportunities to embed their writing skills in English and the wider curriculum. Pupils are proud of their work and take care with their presentation.

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Work in pupils' books demonstrate that by the end of Year 1, most pupils use basic punctuation routinely well. Their handwriting has improved considerably and they can use adjectives and conjunctions.

By the beginning of Year 6, most pupils are using advanced vocabulary to very good effect and apply this in different types of writing. For example, in non-chronological reports, pupils used technical vocabulary appropriately and well.

The teaching of reading is effective. Pupils enjoy reading and evidence in their reading logs shows that most read widely at home.

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Teaching English at London Colney

At London Colney, we provide an appropriate, inclusive and engaging English curriculum. The development of children's language is crucial to their success in all areas of learning. We want all children to be excellent communicators, to listen actively and to speak with confidence.

Children are helped to develop a love of reading and to become skilful and imaginative writers. Our KS1 pupils follow effective and enjoyable programmes called "Daily supported Reading", 'Read Write Inc' and "Power of reading." In KS2, we continue to use Power of reading, which is in-depth and designed to develop children into confident speakers and willing readers and writers.

During all lessons across the school, children have the opportunity to develop their spoken language capabilities and improve their listening skills through a wide range of activities.



Enrichment & Outdoor Learning

At London Colney we pride ourselves on the rich and varied experiences we offer our children.

Alongside musical opportunities (including individual and class music lessons; choir and various ensembles) we also recognise the importance of the visual and technological arts.

Extra curricular activities at London Colney

We offer a wide range of extra curricular activities at London Colney. Most are run by skilled members of staff and others by outside agencies. Some of these include: Cricket, Basketball, Football, Crochet/knitting club, Art club, Homework and Choir.

I love exploring during outdoor learning. I like to go on adventures, nature trails and finding mini beasts in the sensory garden. Best of all I like to climb on the beam with my friends. We play so many games outside and love to make up our own rules!

Year 2 Pupil

Pupils benefit from a range of enrichment activities. For example, all pupils were involved in an art week last term and produced work of high quality, which was displayed in the school and the local community. During a culture afternoon, families.

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Some of the fantastic enrichment opportunities that we offer include:

- ☆ School Parliament
- ☆ School MPs
- ☆ Public speaking
- ☆ Debating
- ☆ Charity events
- ☆ Camping
- ☆ Bring a Grown up to school day
- ☆ Theatre workshops
- ☆ Year 6 work experience
- ☆ Swimming
- ☆ Sports tournaments
- ☆ Extended residential trips
- ☆ Mock elections
- ☆ Curriculum workshops
- ☆ Peer Tutors
- ☆ Sports Leader

Beyond the Classroom

Educational visits are part of the school's provision. During the year, we take children out of the school on visits to enhance their learning and extend their experiences.

The school will always inform parents if we are planning to organise any educational visit off site. Often we take our Year 5 pupils on a residential camping trip and our Year 6 pupils on a 'school journey' for a week. We do not require permission when taking children out of school during school hours; however, for educational visits further afield or that extend past the normal school day, we will send you a form for you to return, requesting your permission.

Parliament at London Colney

We are very proud to have our very own School Parliament. This is an opportunity to hear the views of all pupils through a democratic process.

London Colney is proud to have their very own school parliament. This is an opportunity to hear the views of all pupils through a democratic process. Both our Members of Parliament and Councillors are responsible for collecting the views and issues raised in their classes. A special Polling Day takes place to vote for the councillors and MPs - children have to visit the school hall to vote on ballot papers and enter into a box.

Members of Parliament

At London Colney we have Year 6 Members of Parliament (MPs) who work very closely with the Year 6 Councillors and Class Councillors. The MPs meet regularly with the Senior Leadership Team to share the views and opinions of all the children. We also link these views to the School Improvement Priorities.

School council

Our school council are a highly valued group of children who represent the voice and opinions of all the children within our school. The Council is made up of year 6 children who each have a class to work with alongside a Class Councillor. Through our school council we aim to develop young leadership skills, whilst supporting student democracy. Most importantly, our strong team of Councillors aim to promote the well-being of the children within our inclusive school.





Healthy diet = Happy child

At London Colney Primary School we provide nutritious, healthy food, which we serve in an environment that promotes social interaction between the children. We pride ourselves in the quality of our meals.

- All children in Reception and KS1 receive free school meals each day.
- In KS2, hot school meals are available in school for children at a fixed cost.
- We also encourage children to bring a small bottle of still water with his/her name written on it to school every day.
- Parents paying for school meals need to use SchoolComms to transfer funds 48 hours in advance. If you think you qualify for free school meals for your child, please obtain a Free School Meals application form from the school office or from our website.

The school's work to promote pupils' personal development and welfare is good.

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Health & Safety

At London Colney, health and safety measures are aimed at all members of the school community, including visitors to the school, but most importantly, our pupils. We take the safety of our pupils and staff very seriously and have the highest standards.

First Aid

If your child hurts themselves in school, a member of staff will treat them accordingly. In some cases, a first aider may deal with the incident. You will be informed if this is the case either by phone or a slip home with your child.

Medication

All medicines need to be given to the first aider in person so that a child's medication can be discussed for its safe administration. The only medicines that can be administered in school are those prescribed by a doctor.

Care plans

If your child has a specific medical need, the Welfare Officer will create a care plan with you after the initial admission process.

Full details can be found on our website in our health and safety policy.



Uniform



The children proudly wear our uniform; details for different year groups are listed below.

Reception – Year 5

London Colney (blue) sweatshirt or cardigan – with school logo
London Colney polo shirt – white with school logo
Black trousers or black skirt or black shorts (summer months)
Black shoes or plain black trainers
Blue and white checked dress (summer months)

Year 6 as above except

London Colney (black) sweatshirt or cardigan – with school logo

Active uniform

London Colney sweatshirt or cardigan
London Colney white polo shirt
Plain black tracksuit bottoms (no logos)
Plain black shorts for indoor PE and outdoor PE in warmer weather
Plain black trainers

Shoes should be strong and flat heeled. In the summer, please provide your child with a hat which protects their face, head and the back of their neck from the sun. Jewellery should not be worn apart from small stud earrings. Please ensure children refrain from wearing earrings on PE days.

Lost property

To avoid any items of clothing or equipment being lost, please always clearly label all items with your child's full name and class. All unnamed and unclaimed clothing will go to lost property. Items in lost property are available for collection at the end of each school day.

Times

We operate a soft start system, which means that the school gates open at 8.45am and children walk straight into their classroom for registration at 9.00am. Parents collect their children from designated areas at the end of the day.

Morning: 9.00am – 12.15pm
Afternoon: 1.15pm – 3.15pm

Parents are very positive about the school and describe it as 'very happy and friendly; like a family'.





Admissions & Attendance

Admissions

The school is committed to ensuring that children settle into their classes happily. During the summer term prior to starting school, parents receive information about their child's induction process. Other introductory meetings are also arranged to support the children in settling in successfully when they begin.

Children who start school in the middle of a year will have an introductory meeting with a member of staff prior to entry. Both parent and child need to attend these meetings. The school admission policy is in line with the Herts County procedures. Admission criteria can be found in a booklet which is available Herts County website.

Attendance

At London Colney Primary and Nursery School, we want all children to achieve their full potential. Good attendance ensures that your child will not be missing out on any crucial learning.

If your child is absent for any reason, please phone the school in the morning on the first day of absence to let us know. In the case of sickness or diarrhoea, your child must be kept off school for 48 hours once this has stopped. Our Attendance Officer will contact you if there are any concerns regarding absence.

London Colney Club



The London Colney Club is run by London Colney Primary School and offers provision before and after school, through a breakfast and after school club. Both are open to all children attending the school. We aim to provide high quality, stimulating care in a safe and secure environment outside of school hours.

Our Breakfast Club will offer children:

- A wide variety of fun and stimulating activities.
- A healthy breakfast, such as cereal, toast, yoghurt and fruit.
- Safe and stimulating provision between 8:00am - 8:55am.

Our After School Club will offer children:

- A wide variety of fun and stimulating activities, e.g. construction, table-top games, creative activities, etc.
- Access to outdoor play (weather and light permitting).
- A healthy snack.
- Access to a quiet area for reading and relaxation.
- Support with homework if required.
- A chance to socialise with other children.
- After School Club hours are 3:15 - 6:00pm.

For more information and a registration form please speak to the school office or visit our website.

Keeping in touch

Enquiries

At London Colney Primary School we try our best to keep lines of communication open as much as possible. If you have any concerns or need to share information regarding your child, please make an appointment to see your child's class teacher at a time that is mutually convenient. Alternatively, if you are unsure who you need to speak to, ask a member of the office team and they will organise a meeting with the correct party. Copies of school policies are available on our website

Communication

We email all our parents regular newsletters as well as uploading them onto our website. We also send out letters relating to particular activities when appropriate. You may also be contacted with various reminders via text message and you can find up to date information about the school on our website. In addition, occasionally it may be necessary for us to call you, so please ensure that the contact details we hold for you are up to date.



Friends of London Colney PTA

The Friends of London Colney Parent Teacher Associations were set up to provide fundraising support for London Colney Primary School.

Every parent and carer of a child attending the school is automatically a member of the Friends of London Colney, as are all the teaching and non-teaching staff at the school. If parents would like to get involved, no matter how small you think your contribution would be, the Friends of London Colney would love to hear from you. New faces and fresh ideas are always welcome!

No one is expected to contribute more time than they are able, to events or activities. Everyone is welcome at the meetings which are held approximately every half term on a weekday evening. It is a great way of getting to know other parents within the community and getting involved in helping your child's school.

Some of the events which have been organised in the past include:

- Summer Fair
- Christmas Fair
- School Lottery
- Easter Fair
- Many cake sales



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www.londoncolney.herts.sch.uk